



Application for Certificate of Clearance and  
Permission for felling of trees in Non Forest area for  
Developer

“Website User Guidelines”

## Following Steps :

- Mobile Number & Email Verification.
- Registration.
- Applicant's page login.
- New application (Certificate of clearance and feeling permission).
- Application history.
- Certificate Issued.

# Registration :

The screenshot shows the West Bengal Forest Department website. The header includes the department logo and name. A navigation menu contains links for Home, Rules, Forms, Procedures, Help, Third Party Verification, and Dashboard. The main content area features a blue banner with the title "Application for Certificate of Clearance and Permission for felling of trees in Non Forest area for Developer" and a sub-header "[Under Provision of the West Bengal Trees (Protection & Conservation in Non Forest Areas) Act, 2006]". Below the banner is a large image of a hand planting a seedling. To the right of the image is a sidebar menu with three items: "Registration for Applicant" (with a sub-link "(Registration must before application)"), "Applicant Page" (with a sub-link "(Profile, New Application and Application Status)"), and "Official Login" (with a sub-link "(For office use only)"). A section below the menu is labeled "BELOW SECTION FOR OFFICE USE". At the bottom of the page, there is a copyright notice: "Copyright © 2024 West Bengal Forest Department. All rights reserved." Two black arrows point from the registration and applicant page links in the sidebar to callout boxes below.

Click here for new registration

Click here for applicant login using registered email-id

## STEP-1 : Mobile Number and Email Verification

The screenshot shows a form titled "Mobile Number and Email Verification". It contains two input fields. The first field is for the mobile number, with a dropdown menu set to "+91" and a label "Give your 10 digit Mobile number". The second field is for the email, with a dropdown menu set to "Email" and a label "Give your email (please check your spam mail also for OTP)". Below the input fields is a blue "Submit" button and a red "Close" button. A black arrow points from the "Submit" button to a callout box below.

Enter active mobile number and email-id for verification

# Enter OTP

An OTP have been sent to your given mobile number and Email(Check Spam mail also). Please insert your OTP.

Enter your Email Verification OTP

(Please check your Spam mail for OTP.)

Put OTP for email verification and click on submit button

# Enter OTP

An OTP have been sent to your given mobile number and Email(Check Spam mail also). Please insert your OTP.

✔ Email Successfully Verified. Now insert your mobile OTP.

Enter your Mobile Verification OTP

Put OTP for mobile number verification and click on submit button

## STEP-2 : Registration

### Registration

**\* Mandatory Field**

<b>First Name*</b>	<b>Last Name*</b>
<input type="text" value="Enter Your First Name"/>	<input type="text" value="Enter Your Last Name"/>

**Address\***

<b>State *</b>	<b>District *</b>
<input type="text" value="--Select State--"/>	<input type="text"/>

**Pin\***

If user represent any organization, Authorization letter from competent authority required. (Only PDF file upload 100 kb)

No file chosen

<b>Mobile Number*</b>	<b>Email / Login ID*</b>
<input type="text" value="9907358538"/>	<input type="text" value="indranilnaskar00097@gmail.com"/>

<b>New Password*</b>	<b>Confirm New Password*</b>
<input type="password" value="Password"/>	<input type="password" value="Confirm Password"/>

Fillup this form carefully and click on submit button


After completed registration process back to home page and click on Applicant Page.

West Bengal Forest Department

Home Rules Forms Procedures Help Third Party Verification Dashboard

#### Application for Certificate of Clearance and Permission for felling of trees in Non Forest area for Developer

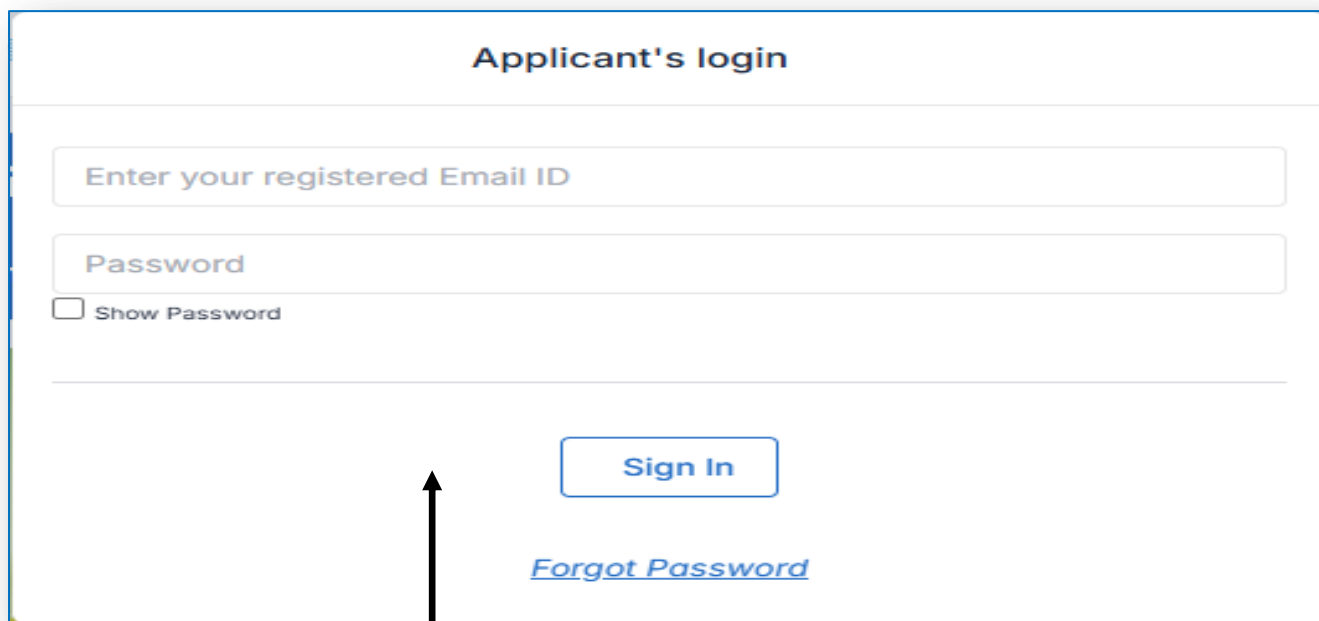
[Under Provision of the West Bengal Forests (Protection & Conservation in Non Forest Areas) Act, 2006]



- [→ Registration for Applicant](#)  
↳ (Registration must before application)
- [→ Applicant Page](#)  
↳ (Profile, New Application and Application Status)
- BELOW SECTION FOR OFFICE USE
- [→ Official Login](#)  
↳ (For office use only)

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## STEP-3 : Applicant's Login



Applicant's login

Enter your registered Email ID

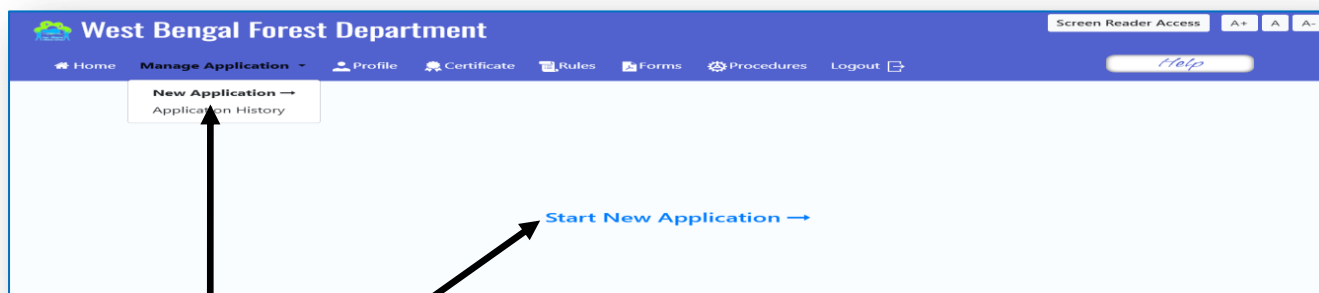
Password

Show Password

Sign In

[Forgot Password](#)

Enter registered email and password then click on sign in button



West Bengal Forest Department

Home Manage Application Profile Certificate Rules Forms Procedures Logout

New Application →  
Application History

Start New Application →

Click on New Application

## STEP-4 : New Application(Certificate of clearance)

\*(Application form-1) :



West Bengal Forest Department

Please Select Application Type

-Select -

-Select -


Certificate of Clearance and Felling Permission

Certificate of Clearance

NEXT →

Select the application type and click on Next button

\*(Application form-2) :

 **West Bengal Forest Department** Screen Reader Access

**[FORM-I(B)]**  
**Application for Felling of Trees in Non Forest Areas / Certificate of Clearance in respect of a Developer**  
[See rule 4 (a) (2) and 7 (2)]

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**Mandatory \***  
Individual  / Private Developer  / Government Agency  \*

Locality/Landmark (with Flat/House Number) \*

Police Station \*  Pin Number \*  State \*

Nature of proposed development work \*


**Land Deatils \***

Select District \*  Select Block \*  Select Division \*


Panchayat  / Municipality  / Corporation  / Others  \*

Plot No.:  Area of land (hectare):-

<input checked="" type="checkbox"/>	<input type="text" value="33"/>	<input type="text" value="0.36"/>
<input checked="" type="checkbox"/>	<input type="text" value="22"/>	<input type="text" value="0.30"/>

Plan of Land / Map of Land ( Upload PDF File Only, Max-size limit 5 MB.  ) \* [Download Plan of Land / Map of Land !\[\]\(2dc4c756fac42df95c7c0c3b66244d71\_img.jpg\) - Remove](#)

No file chosen



Department of Forests, Government of West Bengal

**\*(Application form-3) :**

**Application for Felling of Trees in Non Forest Areas / Certificate of Clearance  
in respect of a Developer [FORM-I(B)]**  
[See rule 4 (a) (2) and 7 (2)]

\* Total number of trees present in the land (Species and Number):

#	Number of Tree	Location (Plot No.)	Species	D B H (in cm)	Approx. Height(m)	Natural or Planted	Approx. Age	Condition of the tree
<input type="button" value="Remove"/>	Num	-Select	--Choose--	D B H (in	Approx. H	--Choc	Approx. A	--Condition of the tre
<input type="button" value="x"/>	5	33	Ankhataruwa ( <i>Trichillia connaroides</i> , Beauv., Syn.)	5	25	Natural	32	Good
<input type="button" value="x"/>	2	22	Ankhataruwa ( <i>Sapium baccatum</i> , Roxb.)	2	2	Natural	2	Good
<input type="button" value="Add Row +"/>								
<input type="button" value="Save"/>								


\* Details of Trees to be felled /disposed off :

Number of Tree	Location (Plot No.)	Species	D B H (in cm)	Approx. Height(m)	Natural or Planted	Approx. Age	Condition of the tree
4	33	Ankhataruwa ( <i>Trichillia connaroides</i> , Beauv., Syn.)	5	25	Natural	32	Good
2	22	Ankhataruwa ( <i>Sapium baccatum</i> , Roxb.)	2	2	Natural	2	Good





# \*(Application form-4) :

 **West Bengal Forest Department** Screen Reader Access [A+](#) [A](#) [A-](#)

### Application for Felling of Trees in Non Forest Areas / Certificate of Clearance in respect of a Developer [FORM-I(B)] [See rule 4 (a) (2) and 7 (2)]

**PLEASE UPLOAD THE SIGNED DOCUMENTS (SCANNED):**

**Total number of trees present in the land (Species and Number):**  
(Upload only PDF of maximum size 1 MB)\* [Print to sign and Upload sign pdf](#)

No file chosen

**Details of trees to be felled/disposed off** (Upload only PDF of maximum size 1 MB)\* [Print to sign and Upload sign pdf](#)

No file chosen

**Purpose of felling** (Upload only PDF of maximum size 1 MB)\*

No file chosen

**Plantation plan** (Upload only PDF of maximum size 5 MB)\*

No file chosen

**Particulars of previous felling of trees** (Upload only PDF of maximum size 1 MB)\* [Download format](#)

No file chosen

**A copy of the conversion certificate obtained from the collector under section 4C of the West Bengal Land Reforms Act, 1955** (Upload only PDF of maximum size 1 MB)\*

No file chosen

**PCB clearance certificate (if applicable)** (Upload only PDF of maximum size 1 MB)

No file chosen

**NOC from Panchayat/ Municipality/Corporation Form 1 C** (Upload only PDF of maximum size 1 MB)\*

No file chosen

**Documents of ownership for land** (Upload only PDF of maximum size 1 MB)\*


No file chosen

**Only in case Tea Garden**  
I, hereby declare that the sale Proceeds from the felling of trees in question will be utilized strictly for the purpose of welfare of the labourers of the tea garden on the basis of the specific scheme framed under the provision of the Plantation Labour Act, 1951 (A copy enclosed) (Upload only PDF of maximum size 1 MB)

No file chosen

**Self Certification for Low Risk & Medium Risk Category of Trees only**  
(Merge all the files in One PDF File and Upload) (Upload only PDF of maximum size 1 MB)\*

No file chosen



Department of Forests, Government of West Bengal

## \*(Application form-5) :



### Department of Forests West Bengal



#### [FORM-I(B)]

Application for Felling of Trees in Non Forest Areas / Certificate of Clearance  
in respect of a Developer

[See rule 4 (a) (2) and 7 (2)]

#### Applicant Details

Application Type : **Certificate of Clearance and Felling Permission**

Individual (Name): Uday Sankar Acharya

Locality/Landmark (Flat/House Number): Block-Chandipur, District- PurbaMedinipur, State-WB, Pin-721633, Country-India tamluk

Nature of proposed development work: 535353sfssffsf

Police Station :

Chandipur

Pin Number : 721633

State : West Bengal

#### Land Details

District: Purba Medinipur

Block: Moyna

Division Name: Purba Medinipur

Panchayat: demo

Mouza: demo

J.L. No.: 44

Plot/s No.: 33

Area of land (hectare): 0.36

Plot/s No.: 22

Area of land (hectare): 0.30

#### Attached Documents

\* Plan of Land / Map of Land ✓

\* Total no. of trees present in the land ✓

\* Details of trees to be felled/disposed off ✓

\* Purpose of felling ✓

\* Plantation plan ✓

\* Particulars of previous felling of trees ✓

\* A copy of the conversion certificate obtained from the collector under section 4C of the West Bengal Land Reforms Act, 1955: ✓

\* PCB clearance certificate if applicable ✓

\* NOC from Panchayat/ Municipality/Corporation (Form 1 C) ✓

\* Documents for ownership of land ✓

\* Self Certification for Low Risk & Medium Risk Category of Trees only\* ✓

#### \* Only in case Tea Garden

I, hereby declare that the sale Proceeds from the felling of trees in question will be utilized strictly for the purpose of welfare of the labourers of the tea garden on the basis of the specific scheme framed under the provision of the Plantation Labour Act, 1951 (A copy enclosed) ✓

I do hereby undertake, to plant trees over **0.132** ha (20% of the total area to be developed subject to a minimum of 5 trees against each tree to be felled.) at the same plot / at Police Station **Chandipur** District **Purba Medinipur** and maintain the same for a period of five years . plantation Plan (in quadruplicate ) is enclosed .

I, am enclosing an amount of Rs. .... as application fee by Cash / Draft No. ....(X).....at Bank .....(X)..... dated ....(X).....

**I undertake to make the payment of Rs. 1000.00 as Application fee through GRIPS portal.**

Your Signature and seal

Please take a Print out of Filled Application Form and upload a scanned copy with signature and appropriate seal.



Choose File No file chosen

Submit and Pay →

Upload Your Signed Application PDF file (Only PDF file) (Upload only PDF of maximum size 1 MB )\*

← Previous

\*(Application form-6) :

West Bengal Forest Department

Screen Reader Access A+ A A-

Home Manage Application Profile Certificate Rules Forms Procedures Logout Help

### Payment

Application Fee: Rs.1000/-(Rupees One Thousand Only)

Application ID : FOR0000320230000006  
 Applicant Name : Uday Sankar Acharya  
 Email : udaybapi4@gmail.com  
 Mobile Number : 8348402950  
 Address : Block-Chandipur, District- PurbaMedinipur, State-WB, Pin-721633, Country-India tamluk ,Purba Medinipur, Westbengal, 721633  
 Amount : 1000.00

Pay Now

Department of Forests, Government of West Bengal

\*(Application form-7) : Make payment on grips postal

When payment will progress please do not refresh the page because it automatically makes the payment and redirected to the final page.

GRIPS 2.0 Search our pages and functionalities LOGIN Finance Department Government of West Bengal GET HELP

Home Payment

1 Review and Confirmation 2 Payment Mode and Bank Selection 3 Transaction Details

Please review the details carefully below, and click "Verified and Checked" if you are satisfied that all information is reflected correctly.

**Depositor Details**

Depositor Name	Mobile No.	Phone No.	Email
	8348402950		udaybapi4@gmail.com
Address1	Address2		
Block-Chandipur, District- PurbaMedinipur, State-WB, Pin-721633, Country-India tamluk Purba Medinipur, Westbengal, 721633			

**1. Forest Department → ₹1000**

**Department Details**

Organization Type	Organization Name	In Favour Of	Period From
Government	Forest Department	RTO OFFICE NAME	01/09/2012
Period To	Remarks	Identification No	Ref No
19/09/2012	Application for Permission of Clearance Certificate and Felling of Trees in Non-Forest area	10741	FOR0000320230000006

**Service and Tax Details**

Subservice Name	HOA Description	Head of Account	Amount
Other Receipts	Other Receipts-Other Receipts	0406-01-800-021-27	1000

TOTAL ₹1000  
Rupees One Thousand only

Verified and checked

NEXT

Go to GRIPS 1.0 About Us Circulars & Notifications Contact Us  
 List of Integrated Departments Search Head of Account Verify HoA Frequently Used HoAs  
 Officers, e-Gov Group Module-wise Email Address Authorized Bank Nodal Officers Authorized Banks: Net Banking  
 Authorized Banks- Counter Payment Authorized Banks- Debit Card SBIPay Banks- Net Banking SBIPay Banks- Corporate  
 SBIPay Banks- Debit Card SBIPay Banks- Credit Card SBIPay- User Guide

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Home **Payment**

1 Review and Confirmation 2 Payment Mode and Bank Selection 3 Transaction Details

Payment Mode \* SBI Epay Pay through \*

BACK NEXT

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 Authorized Banks- Counter Payment Authorized Banks- Debit Card SBlePay Banks- Net Banking SBlePay Banks- Corporate  
 SBlePay Banks- Debit Card SBlePay Banks- Credit Card SBlePay- User Guide

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**GRIPS 2.0** Search our pages and functionalities LOGIN Finance Department Government of West Bengal

Home **Payment**

**Success**

Your transaction has been processed.  
 Please note the following details for future reference:  
**GRIPS Payment ID: 240320232034784265**  
**Government Reference Number (GRN) for individual payments within transaction:**  
 1. 192022230347842668

You can dismiss this dialog and review these details before paying. Registered users will also find these details in their transaction history upon login.

OK

Address1 Block-Chandipur, District-  
 PurbaMedinipur, State-WB, Pin-  
 721633, Country-India tamluk, Purba  
 Medinipur, Westbengal, 721633  
 Address2

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**GRIPS 2.0** Search our pages and functionalities LOGIN Finance Department Government of West Bengal

Home **Payment**

Review and Confirmation Payment Mode and Bank Selection Transaction Details

- Payment ID and GRN(s) for this transaction have been successfully generated.
- Newly generated data is highlighted in green. You can hover over the same to understand what it means.
- Please review below, save these numbers for future reference, and click "Pay Now" when you are ready to proceed to bank/payment portal.

**Depositor Details**

Depositor Name	Mobile No.	Phone No.	Email
Address1		Address2	

Block-Chandipur, District-  
PurbaMedinipur, State-WB, Pin-  
721633, Country-India tamluk, Purba  
Medinipur, Westbengal, 721633

8348402950

udaybapl4@gmail.com

**Transaction Details**

GRIPS Payment ID	Transaction Date	Payment Mode	Bank
240320232034784265	24/03/2023 12:17:47	SBI Epay	SBI EPay

**1. Forest Department → ₹1000**

**GRN Details**

GRN	Organization Type	Organization Name	In Favour Of
192022230347842668	Government	Forest Department	RTO OFFICE NAME
Period From	Period To	Remarks	Identification No
01/09/2012	19/09/2012	Application for Permission of Clearance Certificate and Felling of Trees in Non-Forest area	10741
Ref No	FOR000320230000006		

**Service and Tax Details**

Subservice Name	HoA Description	Head of Account	Amount
Other Receipts	Other Receipts-Other Receipts	0406-01-800-021-27	1000

**TOTAL ₹1000**

Rupees One Thousand only

CANCEL PAY NOW

Go to GRIPS 1.0 About Us Circulars & Notifications Contact Us

List of Integrated Departments Search Head of Account Verify HoA

Officers, e-Gov Group Module-wise Email Address Authorized Bank Nodal Officers

Authorized Banks- Counter Payment Authorized Banks- Debit Card SBIePay Banks- Net Banking

SBIePay Banks- Debit Card SBIePay Banks- Credit Card SBIePay- User Guide

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**SBIePay**

**Payment Details**

Debit/Credit/Prepaid Cards

Internet Banking

UPI

Wallets

NEFT

SBI Branch Payment

Please ensure that your card is enabled for online (E-Commerce) transactions  
कृपया सुनिश्चित करें कि आपका कार्ड (ई-कॉमर्स) लेनदेन के लिए सक्रम है

Card Number

Expiry Date/Valid Thru

CVV/CVC 4-DBC

Name of the card holder

Use your GSTIN for claiming input tax (Optional)

Pay Now Cancel

**Order Summary**

Kindly note Order No.

Order No.:  
240320232034784265

Merchant Name:  
GRIPS 2.0

Amount: 1000.00

Processing fee:

GST:

Total:


APM ID: PG\_TRANS\_396

You can check the transaction status using the following link - [Click Here](#)

RuPay MasterCard Verified by VISA pci Symantec

\*(Application form-8) :

When an applicant get this final form that means, applicant's application finally submitted.

**Department of Forests West Bengal**

**[FORM-I(B)]**  
Application for Felling of Trees in Non Forest Areas / Certificate of Clearance in respect of a Developer  
[See rule 4 (a) (2) and 7 (2)]

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**Application Number** : **FOR0000320230000007**

**All Uploaded Documents**

Application Type : **Certificate of Clearance and Felling Permission**

Private Developer (Name): Novelty Tour and Hotel

Locality/Landmark (Flat/House Number) : Darjeeling More near Sinclair Hotel, ward No.46,Siliguri

Nature of proposed development work: Cleaning area Police Station: Siliguri

Pin Number : 734003 State: West Bengal

**Land Details**














District: Darjeeling Block: Matigara

Division Name: Kurseong Municipality: Siliguri Municipality Corporation

Ward: 46 Part No.: 2

Plot No.: 9022 Area of land (acre):. 0.110

**Attached Documents**

- \* Plan of Land / Map of Land 
- \* Total no. of trees present in the land 
- \* Details of trees to be felled/disposed off 
- \* Purpose of felling 
- \* Plantation plan 
- \* Particulars of previous felling of trees 
- \* A copy of the conversion certificate obtained from the collector under section 4C of the West Bengal Land Reforms Act, 1955: 
- \* PCB clearance certificate if applicable 
- \* NOC from Panchayat/ Municipality/Corporation (Form 1 C) 
- \* Documents for ownership of land 
- \* Self Certification for Low Risk & Medium Risk Category of Trees only\* 
- \* Online Fee Payment 
- \* Application Print File with Seal and Signature 

I do hereby undertake, to plant trees over **0.022** ha (20% of the total area to be developed subject to a minimum of 5 trees against each tree to be felled) at the same plot / at Police Station **Siliguri** District **Darjeeling** and maintain the same for a period of five years . plantation Plan (in quadruplicate ) is enclosed .

I, am enclosing an amount of Rs. .... as application fee by Cash / Draft No. (X) at Bank (X) dated (X).

[Print !\[\]\(e30134acc37fac25446bfd32887a9b87\_img.jpg\)](#)

**Application Submitted**

## STEP-5 : Application History OR Pending Application

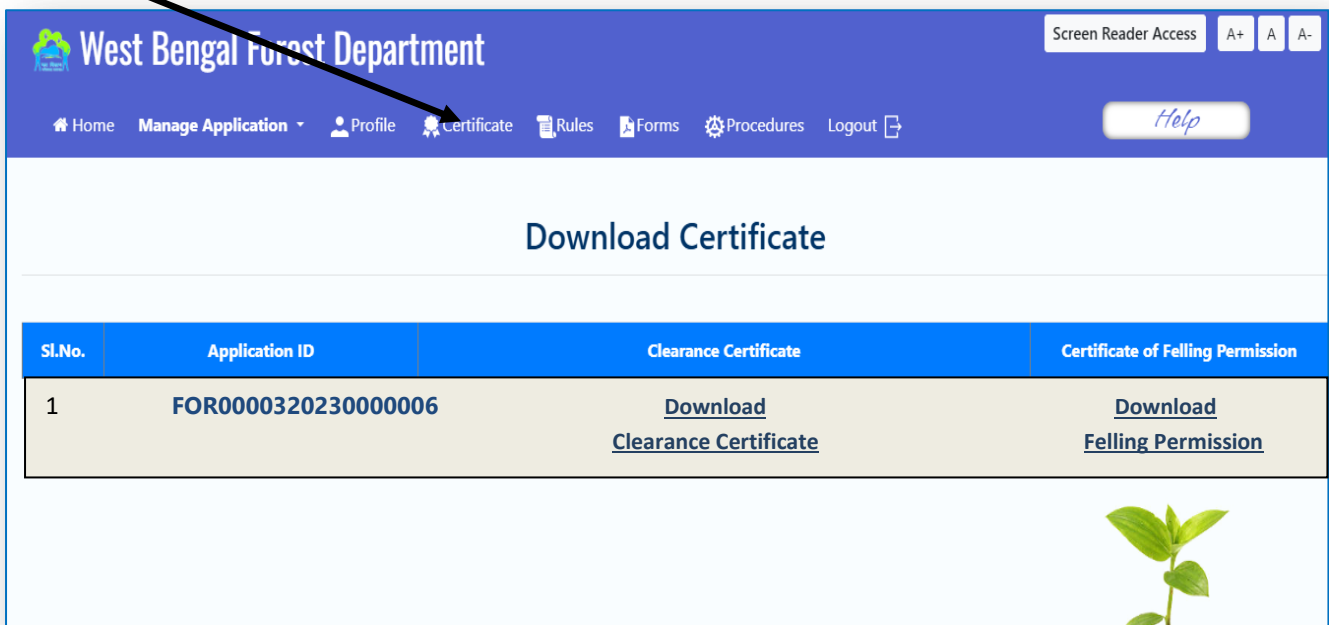
This is auto save form. When an applicant did not completed this form filling process so he or she can go to the home page and click on history option and also click on Continue Application so they can see their pending application or check their application status as application id.

### Applicant History

- (1) . Application ID : FOR0000320230000027 (Date -2023-01-06 15:23:32) [Continue Application →](#)
- (2) . **Application ID : FOR0000320230000006** (Date -2023-03-16 13:21:47) **Application Submitted ✓**

## STEP-6 : Certificate Issued

If any applicant want to check their certificate so, they can click on Certificate menu and see it.




West Bengal Forest Department

Screen Reader Access A+ A A-

Home Manage Application Profile Certificate Rules Forms Procedures Logout Help

### Download Certificate

Sl.No.	Application ID	Clearance Certificate	Certificate of Felling Permission
1	FOR0000320230000006	<a href="#">Download Clearance Certificate</a>	<a href="#">Download Certificate of Felling Permission</a>



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