

# Checklist of documents to be uploaded by the applicant

- For Registration Valid Email ID and Mobile Number are **mandatory**.
- Plot No. with Area of land (hectare) are **mandatory**.
- Plan of Land / Map of Land (**Upload PDF File Only, Max-size limit 5 MB**).
- Total number of trees present in the land (Species and Number): (**Upload only PDF of maximum size 1 MB**).
- Details of trees to be felled/disposed off (**Upload only PDF of maximum size 1 MB**).
- Purpose of felling (**Upload only PDF of maximum size 1 MB**).
- Plantation plan (**Upload only PDF of maximum size 5 MB**).
- Particulars of previous felling of trees (**Upload only PDF of maximum size 1 MB**).
- A copy of the conversion certificate obtained from the collector under section 4C of the West Bengal Land Reforms Act, 1955 (**Upload only PDF of maximum size 1 MB**).
- PCB clearance certificate (if applicable) (**Upload only PDF of maximum size 1 MB**).
- NOC from Panchayat / Municipality/Corporation Form 1 C (**Upload only PDF of maximum size 1 MB**).
- Documents of ownership for land (**Upload only PDF of maximum size 1 MB**).
- Only in case Tea Garden
- I, hereby declare that the sale Proceeds from the felling of trees in question will be utilized strictly for the purpose of welfare of the labourers of the tea garden on the basis of the specific scheme framed under the provision of the Plantation Labour Act, 1951 (A copy enclosed) (**Upload only PDF of maximum size 1 MB**).
- Self Certification for Low Risk & Medium Risk Category of Trees only (**Merge all the files in One PDF File and Upload**) (**Upload only PDF of maximum size 1 MB**).

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Comprehensive list of documents required for application is same irrespective of risk category. (Low, Medium & High), size of firm (Micro, Small, Medium & Large), Investor type (Foreign, Domestic), or Business location (Rural/Urban).

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